

**GUIDELINES FOR SURVEY TOWARDS THE SUBMISSION OF
SECURITY TENDER**

1. Only 02 (Two) persons of the Security Agency will be allowed within the Institute Campus, if they are staying in Khurda/ Bhubaneswar.
2. The Agency shall take their own vehicle for visiting the Campus. However, our Security Supervisor/ Patrolling Head Guard will accompany the Security Agency representatives.
3. Both the personnel required to do their medicals from any of the Govt. Hospitals on the day of visiting the Institute Campus and the same would be cleared from our Medical Officer I/c before allowing them for the Campus visit. Govt. guidelines to be followed strictly during the visit.
4. No queries other than the Security Deployment would be entertained, as all the queries have been clarified during pre-bid meeting held on 02nd Jun 2020. However, for any selective query, the agency should clarify the same over the e-mail.
5. For Security Agency representatives planning to visit the Institute Campus for survey from outside the Khurda district or outside the State, have to take prior approval from the Institute before the planned visit.